

14th January 2013

Dear Members,

You are cordially summoned to a Meeting of Melksham Without Parish Council which will be held D.V. next **Monday 18th February 2013 at Crown Chambers, Melksham at 7.00 p.m.** to consider the Agenda below. Minutes of the last full Council held on 21st January are enclosed together with Minutes of the Planning Committee Meeting held on 5th February.

Kind regards

Yours sincerely,

Mary Jarvis
Clerk

AGENDA

1. Welcome and apologies

2. To receive Declarations of Interest

3. Public Participation

4. To approve the Dates of Meetings for 2013/2014

5a) To approve Minutes of the Planning Committee Meeting 4th February

b) Any matters arising

(i) W12 02298FUL Herman Miller Development – to note final comments

6a) To consider any planning applications which may be received

6b) Planning Correspondence

(i) Unauthorised traveller sites – response from MP Duncan Hames

(ii) Melksham Campus – update of progress

(iii) Requirement for lorry park – email from Downlands and replies

7a) To approve the Minutes of Council Meeting held 21st January 2013

b) Any matters arising

(i) Min. 370/12 **Council Tax Base changes** – reply from Brandon Lewis MP

(ii) Min. 378/12 W12 02298 **Pavilion Design – response from Sport England** : to note Council's amended comment to Wiltshire Council

(iia) Min. 386/12 **Permission for new notice board, Beanacre**

(iii) Min. 389/12d(ii) **Parking problems - Meeting with Dick Tonge**

(iv) Min.390/12 **Emergency Plan for Melksham Without**

(v) Min. 391/12 **Flooding Meeting 20th February** – format and Agenda

(vi) Min. 393/12g (ii) **Dog Fouling, Hawthorne Road** – report

8. Finance
 - a) To note receipts and approve accounts for payment
9. Sports Facilities
 - a) Bowerhill Sports Field – new licence costs
 - b) ROSPA Play Area Safety Inspection Report findings
 - c) Melksham Oak Facilities – reply from Oak Community School
10. Joint Neighbourhood Plan
 - a) To formally approve Final Terms of Reference for the Steering Group
 - b) To appoint two nominees to the Steering Group, to serve until Annual Council on 20th May when nominees to be confirmed
 - c) To approve draft item for Melksham News
 - d) Funding split of two councils
11. Police and Community Safety – issues raised at last Area Board
 - a) Community Speed Watch News – Letter from new Traffic and Network Management Officer Graeme Hay
 - b) Police and Crime Plan
 - c) Neighbourhood Policing news
 - d) Fire and Safety Report
 - e) CATG Schemes
12. Briansfield and Berryfield Allotments
 - a) Request for compost bin, bark chipping and manure heap near car park at Briansfield
 - b) To approve rules for keeping livestock
 - c) Request from tenant to erect shed, compost heap and wind protection
 - d) Request for greenhouse 6ft x 6ft
13. Sustainable Transport Forum – report
14. General Correspondence *for action*
 - (i) WALC Newsletter February 2013
 - (ii) Concerns re run down property in Berryfield Lane
15. General Correspondence *for in formation*
 - (i) Senior Forum Film Club – Letter from Brian Warwick
 - (ii) Bus Hardstanding Whitley – letter to confirm this will be installed towards end March